

People and Places	Budget to Date £'000	Forecast Outturn £'000	Actual to end of September 21 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k (starred items)
Contain Outbreak Management	0	0	-25	-25			0	External funding received in advance from Kent County Council towards COVID-19 recovery projects
Leisure Contract	41	41	22	-20			0	Waiting for Sencio to sign annual contract in order to release first tranche of funding.
Local Strategic Partnership	0	0	12	12			0	The LSP Community Wellbeing Fund supports Covid-19 related priorities and will be funded through the relevant reserve.
Partnership - Home Office	-17	-17	3	20			0	External funding from Kent Police and Crime Commissioner - community safety project spend.
Tourism	22	22	-172	-194			0	Grants received ahead of spend.
West Kent Enterprise Advisor Ne	0	0	41	41			0	Spend ahead of grant claim.
West Kent Kick Start	0	0	-13	-13			0	Grants received ahead of spend.
Future Issues/Risk Areas	Ongoing impact of COVID-19 on the leisure industry and Council owned leisure facilities - consultancy review completed.							

	Budget to Date £'000	Forecast difference at year end	Forecast Outturn	Actual to end of September 21 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k (starred items)
<b>Development and Conservation</b>									
<b>Building Control Partnership Hub (SDC Costs)</b>	203	0	203	154	-49			0	Variances due to extended decoupling of partnership awaiting data transfer Bills Proposed Virements to Rightsize budgets between Partnership Hub and In House Service.
<b>Building Control</b>	-65	-38	-103	-175	-110		-38	-38	Over Recovery of Income in fees, any continual over recovery transferred to reserves at year end. Variances due to extended decoupling of partnership.
<b>Planning - CIL Administration</b>	-33	0	-33	0	33			0	Underspend due to current vacant position. Profiled CIL Admin income (-£50k) awaiting recovery (to be processed during the current period).
<b>Planning - Development Management</b>	-32	-52	-84	-93	-60		-52	-52	Small number of high fee applications in first two quarters in addition to an uplift in general case numbers.
<b>Planning - Enforcement</b>	153	0	153	167	15			0	Additional Investment in the delivery of the service.
<b>Planning Performance Agreement</b>	0	0	0	24	24			0	PPA are reinvested in the delivery of the service.
<b>Administrative Expenses - Planning Services</b>	18	0	18	50	32			0	Education and Training in addition to IT hardware investment to enable remote working costs (All recharged at year end)
<b>Future Issues/Risk Areas</b>	There remains the risk that planning decisions and enforcement action will be challenged, either at appeal or through the Courts. Recruiting to vacant posts continues to be difficult. The financial impact of proposed changes to the Planning System will need to be carefully considered.								

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<b>Finance and Investments</b>								
Asset Maintenance Direct Services	21	74	95	74		53	53	Overspend due to depot refurbishment works to be offset by underspends elsewhere.
Benefits Admin	-15	-181	-210	-196		-166	-166	Additional New Burdens funding received that was un budgeted for.
Dartford Rev&Ben Partnership Hub (SDC costs)	1,017	1,017	1,002	-15			0	Surplus grant income received.
Local Tax	-128	62	-116	11	68	122	190	Annual Variance of £100k due to Enforcement Income not in line with budgetted expectation (Current Effect: £50k) as highlighted in High level Commentary. Current Fee recovery levels are low as a result of COVID impact including court availability. These levels are expected to rise but are likely to remain significantly under normal levels by year end.
Misc. Finance	693	343	-92	-785	-350		-350	Covid-19 grants received at the start of the year. This will offset spend on this and other lines. The £350,000 favourable forecast relates to the Government's Sales, Fees and Charges Compensation scheme for quarter 1. The claim is based on losses compared to 2020/21 budgeted income levels but the car parking income budget for 2021/22 had already been reduced by 25% as part of the last budget process.
Administrative Expenses - Finance	18	18	63	46			0	Additional licence requirement for Agresso following licence audit.
Support - Legal Function	129	129	117	-12			0	Current underspend to be offset by additional resource allocated.
Treasury Management	62	62	86	24			0	Current overspend due to credit card bill to be charged to other codes.
<b>Future Issues/Risk Areas</b>	Covid-19 continues to have a potential impact on income levels and expenditure.							

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Cleaner and Greener								
Asset Maintenance Argyle Road	39	39	24	-15				0 Spend currently behind profile. Planned works mean there is no variance projected at year end.
Asset Maintenance Other Corporate Properties	17	17	52	35				0 Urgent works to Fircroft residents association hall.
Asset Maintenance Hever Road	20	20	45	25				0 Urgent repair works due to vandalism required pushing spend ahead of profile.
Asset Maintenance Support & Salaries	46	46	32	-14				0 Spend currently behind profile. Planned works mean there is no variance projected at year end.
Car Parks	-755	-755	-485	270				0 Parking income is currently behind profile. As restrictions lift monthly income is improving and it is anticipated it will recover to the level of the budget by year end.
CCTV	138	138	171	33				0 Invoices to partner organisations to be raised to recover costs.
Dartford Environmental Hub (SDC Costs)	359	359	164	-196				0 Proposed Virements to Rightsize budgets between Partnership Hub and In House Service.
Car Parking - On Street	-148	-148	-124	24				0 Parking income is currently behind profile. As restrictions lift monthly income is improving and it is anticipated it will recover to the level of the budget by year end.
EH Commercial	141	146	109	-32		5	5	KCC 28k Test&Trace grant to be spent in line with grant conditions. Potential Carry forward if amounts not fully utilised in year.
EH Animal Control	18	23	-2	-20		5	5	Awaiting Invoicing for Kennel Fees (No bills so far 28k expected for 21/22)
Parking Enforcement - Tandridge DC	-20	-20	-114	-94				0 Income collected on behalf of Tandridge to be paid over.
Estates Management - Buildings	23	23	-6	-30				0 Unbudgeted rates bills for meeting point refunded following demolition.
Estates Management - Grounds	64	64	74	10				0 Spend ahead of profile due to annual charge. No year end variance expected.
Kent Resource Partnership	-164	-164	43	207				0 Funding received ahead of expenditure. The Kent Resource Partnership has transferred to be hosted by Kent County Council. All balances will be transferred leaving no variance at year end.
Licensing Regime	16	16	-25	-41				0 Premises Licences Annual Fees Received earlier than budgetted (In line with prior year levels).
Parks - Greensand Commons Project	0	0	45	45				0 Externally funded project. Spend will be reclaimed.
Parks and Recreation Grounds	67	67	78	11				0 Spend ahead of profile due to works carried out. No year end variance projected.
Refuse Collection	1,482	1,462	1,454	-28		-20	-20	Minor underspend will partially offset depot refurbishment costs.
Street Cleansing	772	739	724	-48		-33	-33	Binfastructure Grant received ahead of spend. Additional income will partially offset depot refurbishment works.
Support - Central Offices	378	378	351	-27				0 Spend currently behind profile. Planned works mean there is no variance projected at year end.
Support - Central Offices - Facilities	134	134	109	-24				0 Underspend due to reduction in staffing and overtime costs offset by office works, forecast under review.
Support - Direct Services	23	23	52	29				0 Overspend against profile on training and staff advertising relating to the restructure.

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Cleaner and Greener								
Direct Services Trading account	-294	-194	99	393	50	50	100	There is currently an overspend on agency staff in this area, which is partially offset by salary underspends. A project team has now bought forward a recruitment drive to reduce this, which comes into effect from November 2021. Although some agency use is required in order to maintain service levels to cover leave and sickness it is anticipated that the budget can be brought under control and the overspend will be offset by vacancies. There is ongoing work on estimation for commercial income at the depot, initial focus has been undertaken on commercial waste. This will enable a greater focus on building up new customers later in the year. It is currently anticipated with the work carried out by the Commercial Operations and Trading Manager and team that there will be a shortfall in income targets of around £50,000.
Future Issues/Risk Areas	Covid-19 continues to have a potential impact on income levels and expenditure.							

Housing and Health	Budget to Date £'000	Forecast Outturn £'000	Actual to September 21 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k	
Contain Outbreak Management Fund 2021/22	0	0	-26	-26			0	External funding received in advance from Kent County Council towards COVID-19 recovery projects.	
Homeless	209	509	415	206		300	300	Demand for temporary/emergency accommodation saw an increase as a result of eviction ban being lifted and homeless approaches increasing.	
Housing Clinically Extremely Vulnerable 21/22	0	0	46	46			0	Expenditure in advance of receiving external grant.	
Housing	102	102	25	-77			0	Staff underspend relating to vacant Housing Strategy Manager and Housing Team Leader posts (now recruited to) and as mentioned above, Citizens Advice SLA now signed and funding will be released.	
Housing Pathway Co-ordinator	0	0	-58	-58			0	External funding received from MHCLG towards Rough Sleeper Initiative (staffing cost, post currently vacant and being recruited to).	
Homelessness Prevention	0	0	24	24			0	Government's Everyone In Policy and the recent lift of the eviction ban has created unplanned expenditure for the year. This is being reviewed on an ongoing basis and the overspend will need to be offset and funded from either Govt grant, other external grants or central reserves.	
Housing Energy Retraining Options (HERO)	66	66	53	-12			0	Staff underspend due to vacant HERO Officer post.	
Private Sector Housing	142	142	132	-11			0	Underspend on salaries due to Private Sector Housing Officer vacancy, which is now filled.	
Rough Sleepers Initiative (4)	0	0	-38	-38			0	External funding received in advance from MHCLG towards Rough Sleeper Initiative.	
Choosing Health WK PCT	0	0	-22	-22			0	External funding received in advance from Kent Public Health on a quarterly basis. This will be offset by staff salaries and spent in quarter.	
PCT Initiatives	0	0	14	14			0	External funding received in advance towards various One You Projects (e.g. West Kent One Systems for Health). End of year will be as per budget.	
Future Issues/Risk Areas	Ongoing temporary Accommodation costs within the district due to increases in homelessness. Recruitment to vacant posts being completed, all Covid-19 placements to end on 30 June 2021 and a TA Charging Policy to come into effect from 1								

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<b>Improvement and Innovation</b>								
Asset Maintenance IT	148	148	542	394			0	Spend as per Asset Maintenance Plan.
Corporate Management	537	470	469	-67		-67	-67	It is currently forecast that there will be an underspend within the Corporate Management budget for this year, which includes a revised salary budget and less expenditure on bought-in services
Corporate Projects	36	17	25	-11		-19	-19	Current salary underspend to be offset by overspend elsewhere.
Democratic Services	84	84	73	-11			0	Underspend due to staffing turnover.
Economic Development	26	26	42	16			0	Place campaign to be funded from reserves.
Elections	42	42	201	159			0	Current overspend due to income outstanding relating to the PCC, KCC and District Elections. PCC and KCC accounts have not been submitted to the KCC and the government's Elections Claims Unit. All election staff have been paid.
External Communications	115	105	117	2		-10	-10	Year-end variance forecast as expenditure on website support lower than budgeted amount for this year
Land Charges	-58	-38	-58	-1		20	20	Forecast EOY variance based on KCC costs, currently masked by New Burdens funding received for current and future years.
Members	236	223	211	-25		-13	-13	Members allowances lower than budgeted levels due to changes in roles as only one Special Responsibility Allowance is payable.
Register of Electors	124	124	105	-19			0	Delay in the receipt of invoices from suppliers has created the current underspend. The underspend will reduce as these are paid in the coming weeks.
Support - Contact Centre	426	426	374	-53			0	Current underspend due to staffing changes currently under review.
Support - General Admin (Print Shop)	-8	-8	-23	-15			0	Savings in salaries and on expenditure on materials and supplies, accompanied by increased external income from one-off projects has ensured expenditure is better than budget. Internal income remains below profile and is likely to remain a challenge for this financial year.
Support - IT	753	753	770	17			0	Software Licensing renews unevenly throughout the year creating variances to profiled budget.
Support - Human Resources	226	243	240	14		18	18	One off expenditure on South East Employer Annual Membership and upfront Payroll Consultancy Payment. Current overspend offset by underspends elsewhere.
<b>Future Issues/Risk Areas</b>	IT Asset Maintenance spend as per 10 year plan resulting in draw down from reserves in current year. Reduced income on internal Print Charges over the year to date. This will be monitored							